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## **NRC Grant Services**

Our process is to work very closely with our clients and have you be as engaged as possible in every step of the grant seeking process. Our services are detailed below.

### **Research and Consultation**

- **Grant Readiness Assessment:** Evaluating the organization's grant application preparedness.
- **Grant Readiness Coaching:** Providing one-on-one guidance, technical assistance, and resources for implementing organizational structures, processes, and documents necessary for grant seeking.
- **Grant Research and Identification:** Finding and recommending suitable grant opportunities.
- **Strategy Development:** Creating comprehensive funding strategies, including short-term and long-term goals.
- **Training and Workshops:** Offering educational sessions on grant seeking fundamentals and best practices.

### **Grant Proposal Preparation**

- **Grant Project Feasibility Assessment:** Evaluating a project for alignment with funder guidelines and feasibility of securing grant funding.
- **Project Budget Development:** Assisting with creation of detailed and accurate project budgets.
- **Project Narrative Development:** Developing clear and compelling narratives for proposals.
- **Letter of Inquiry/Intent:** Writing concise and persuasive letters to gauge funder interest.
- **Other Supporting Materials:** Preparing necessary additional documents to support proposals.
- **Templates:** Supplying templates and outlines for proposal requirements.

### **Grant Proposal Review**

- **Application Review:** Reviewing applications to make recommendations for improvements based on grant guidelines and review criteria.
- **Application Editing:** Editing or proofreading grant applications to ensure quality and adherence to funder requirements.

### **Grant Proposal Submission**

- **Submission of Applications:** Handling the online, email, or mail submission process for grant applications.
- **SAM and grants.gov Renewal/Registration:** Assisting with registration and renewal on key grant platforms.
- **Creation of Online Submission Accounts:** Setting up necessary accounts for online grant submissions.

### **Grant Management**

- **Funder Communications:** Managing communications with funders throughout the grant lifecycle.
- **Outcome Measurements:** Developing plans to measure and report project outcomes.
- **Grant Compliance:** Ensuring adherence to all grant requirements and regulations.
- **Grant Reporting:** Assisting with writing and submitting program and financial reports to funders.

*All grant research, proposal and management services are fee based. Project estimates are provided on request.*